

The Cathedral Church of St. James, Toronto

EMPLOYMENT ADVERTISEMENT

POSITION TITLE	Building Services Worker
POSTING DATE	Wednesday 8 February, 2017
EFFECTIVE DATE	Wednesday 8 February, 2017
LOCATION	The Cathedral Church of St. James 65 Church Street Toronto, ON M5C 2E9
REPORTS TO	Property Manager/Assistant Property Manager
BASE WAGE	\$14.00 per hour
STATUS	Part-time

JOB SUMMARY

The Cathedral Church of Saint James - Saint James Cathedral Centre is looking for high energy candidates to serve the needs of our operation. Saint James Cathedral Centre serves as a premiere event space for corporate events, banquets, and various other functions, as well as programming for the Cathedral.

We are looking for individuals that are dependable, efficient and willing to work irregular hours depending on events schedule. Workers are responsible for set up and tear down of events as well as ensuring that the building is kept in a clean and orderly fashion. Workers are also responsible for performing general building and property maintenance when required.

A combination of secondary school completion as well as previous experience in **event set up** would be considered an asset.

APPLICATION PROCESS

Please submit resume with cover letter to Jim Kotsifas, Property Manager at propertymanager@stjamescathedral.on.ca or by fax at 416-364-0295. Resume and cover letter may also be mailed or dropped off to:

St James Cathedral Centre
ATTN: Jim Kotsifas
65 Church Street
Toronto, ON M5C 2E9

Office Hours: Monday to Friday; 9:00am-5:00pm
Closed Holidays